

Administrative

Army Congressional Fellowship Program

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SUMMARY of CHANGE

AR 1-202

Army Congressional Fellowship Program

This regulation prescribes policy and procedures relating to the Army Congressional Fellowship Program. Specifically, this publication--

- o Establishes responsibilities with Headquarters, Department of the Army.
- o Delineates eligibility requirements, application procedures, personnel screening, and board selection for the Army Congressional Fellowship Program.
- o States service obligation, ethics, and utilization requirements for fellows.
- o States fellowship sponsor criteria and procedures.
- o Explains congressional detail policy and procedures.
- o Prescribes the requirement for tracking current and former fellows and detailees.

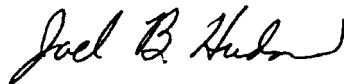
Administrative

Army Congressional Fellowship Program

By Order of the Secretary of the Army:

ERIC K. SHINSEKI
General, United States Army
Chief of Staff

Official:



JOEL B. HUDSON
Administrative Assistant to the
Secretary of the Army

History. This printing publishes a new Army Regulation.

Summary. This regulation prescribes the policies and procedures under which the Army manages the Army Congressional

Fellowship Program and supplements applicable Department of Defense Directives.

Applicability. This regulation applies to the Active Army, the Army National Guard of the United States, the U.S. Army Reserve, and Department of the Army Civilian personnel. This regulation is not required during mobilization.

Proponent and exception authority. The proponent of this regulation is the Chief of Legislative Liaison. The Assistant Secretary of the Army (Manpower and Reserve Affairs) (ASA(M&RA)) has the authority to approve exceptions to this regulation that are consistent with controlling law and regulation. The ASA (M&RA) may delegate the approval authority, in writing, to the Director of the Army Staff or the Chief of Legislative Liaison.

Army management control process. This regulation contains management control provisions in accordance with AR 11-

2 but does not identify key management controls that must be evaluated.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from Headquarters, Department of the Army (SALL-ZX), 1600 Army Pentagon, Washington, DC 20310-1600.

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to Headquarters, Department of the Army (SALL-ZX), 1600 Army Pentagon, Washington, DC 20310-1600.

Distribution. This publication is available in electronic media only and is intended for command level C for the Active Army and command level D for the Army National Guard of the United States and the U.S. Army Reserve.

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Glossary

Chapter 1

Introduction

1-1. Purpose

The purpose of the Army Congressional Fellowship Program (ACFP) is to educate and train selected Army officers and civilians in all aspects of congressional activities, emphasizing those matters regarding the Department of Defense (DOD). The program provides an understanding of the dimensions and complexities of congressional responsibilities and their relationship to the total process of government that is of future value to the Army.

1-2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

1-3. Explanations of abbreviations and terms

Special abbreviations and terms used in this regulation are explained in the glossary.

Chapter 2

Responsibilities

2-1. The Assistant Secretary of Defense (Force Management Policy)

The Assistant Secretary of Defense (Force Management Policy) (ASD(FMP)) is the DOD approval authority for ACFP fellows, fellowships, sponsors, details, and detailees. Specific responsibilities are described in Department of Defense Directive (DODD) 1322.6 and DODD 1000.17.

2-2. The Assistant Secretary of the Army (Manpower and Reserve Affairs)

The Assistant Secretary of the Army (Manpower and Reserve Affairs) (ASA(M&RA)) has Army oversight responsibility and Army approval authority for ACFP fellows, fellowships, sponsors, details, and detailees.

2-3. The Director of the Army Staff

The Director of the Army Staff (DAS) has Army staff oversight responsibility for ACFP fellows, fellowships, sponsors, details, and detailees.

2-4. The Chief of Legislative Liaison

The Chief of Legislative Liaison (CLL)—

- a.* Recommends to ASA(M&RA) those positions on the Army Staff and Army Secretariat requiring Legislative Branch experience.
- b.* Identifies the number of military ACFP fellows required each year.
- c.* Provides central oversight and guidance to military and civilian ACFP fellows and detailees while they are serving within the Legislative Branch.
- d.* Coordinates with the appropriate agencies to utilize former military fellows in positions identified in paragraph 2-4a
- e.* Processes requests for new ACFP fellowship sponsors.
- f.* Processes requests for details and detailees.

2-5. Headquarters, Department of the Army Agencies

a. The Deputy Chief of Staff for Personnel (DCSPER), the Chief, Army Reserve (CAR), the Director, Army National Guard (DARNG), and the Deputy Assistant Secretary of the Army (Civilian Personnel Policy) (DASA(CPP))—

- (1) Solicit applicants through the use of world-wide messages and training catalogs.
 - (2) Approve applicants to compete for ACFP fellowships through the use of a screening process to ensure that the requirements of paragraph 3-1 are met.
 - (3) Forward endorsed applications, with the appropriate personnel records, to the Army Congressional Fellowship Selection Board (ACFSB).
 - (4) Provide personnel management and guidance to ACFP fellows and congressional detailees.
 - (5) Provide funds to compensate ACFP sponsors.
 - (6) Facilitate follow-on utilization assignments.
- b.* The Commanding General, U.S. Total Army Personnel Command—
- (1) Conducts annual, centralized, multi-panel/component ACFSBs to select the best qualified eligible recipients of

ACFP fellowships from the active Army (AA), the Army National Guard of the United States (ARNGUS), the U.S Army Reserve (USAR), and Department of the Army Civilians (DACs). (See paragraph 3-2.)

(2) Maintains a single database of all ACFP fellows and congressional detailees from the various populations noted in paragraph 2-5b(1).

Chapter 3

Army Congressional Fellowship Program Selection Process

Section I

Army Congressional Fellowship Program Eligible Recipients

3-1. Eligible recipient criteria

The following criteria must be met for ACFP fellowship eligibility:

a. Rank/grade.

(1) *Military.* Soldiers must be majors or lieutenant colonels.

(2) *Civilians.* DAC personnel must be GS-13 to GS-15, with Headquarters, Department of the Army (HQDA) staff-level experience or equivalent, whose current or prospective positions may require working knowledge of the operations of Congress.

b. Education.

(1) *Military.* Soldiers must have at least a military education of level-4. (For example, having graduated from the Command and General Staff College.)

(2) *Civilians.* DAC personnel must have a minimum of a Bachelor's degree.

c. Active Federal commissioned service.

(1) Active Army soldiers must have no more than 17 years of active Federal commissioned service (AFCS) as of the formal board date.

(2) Active Guard Reserve (AGR) officers must have no more than 16 years of AFCS as of the formal board date.

d. Branch qualification. Military personnel must be branch- or functional-area qualified at their rank.

e. Service obligation. ACFP fellows will incur a service obligation of not less than three times the length of the fellowship. Fellows (military and civilian) will agree, in writing, to the service obligation before starting the fellowship. (military: See 10 USC 2603 and AR 350-100; civilians: See 5 USC 4108(a) and 5 CFR 410.309(b)(2).)

f. Utilization.

(1) Military personnel must agree to serve in a position utilizing experience gained during an ACFP fellowship for at least 2 years immediately following the fellowship, with delayed utilization done only by exception.

(2) DAC personnel must return to the positions they held prior to the ACFP fellowship.

g. Restrictions. Numerous restrictions are placed on Army military and civilian personnel regarding partisan political activities. Eligible recipients must agree to comply with the policies and regulations established in DODD 1322.6.

h. Interests. Eligible recipients must demonstrate a strong interest in the legislative process and public affairs and be adaptable to diverse work environments.

i. Competing for other fellowships or programs Those competing for ACFP fellowships must not be competing for any other Army-sponsored fellowships or programs.

j. Value. The education and training to be received must contribute to the recipient's recognized potential for career service.

k. Competition. Only eligible recipients selected by the ACFSB will be offered ACFP fellowships. (See chap 3, sec II)

l. Other Criteria. Eligible recipients must meet other eligibility requirements established by the annual HQDA announcement.

Section II

Army Congressional Fellowship Selection Board Eligible Recipients

3-2. ACFSB process

a. Solicitation of nominations to compete before the ACFSB. The DCSPER, the CAR, the DARNG, and the DASA(CPP) solicit qualified applicants through appropriate personnel channels in sufficient time to bring screened records before the ACFSB.

b. Approval before application.

(1) *Military.*

(a) *Active Army.* Majors and lieutenant colonels must receive permission to compete from their career assignment

officer at the U.S. Total Army Personnel Command (PERSCOM). Requests to compete must be in memorandum format and must be endorsed by the first field grade supervisor.

(b) *USAR AGR*. Majors and lieutenant colonels must receive permission to compete from their personnel management officer at the Army Reserve Personnel Command (AR-PERSCOM).

(c) *ARNG AGR*. Majors and lieutenant colonels must receive permission to compete from the Director, Staff Management Office, Army National Guard Readiness Center.

(2) *DAC*. Civilian personnel, GS-13 through GS-15, must be nominated through their respective chain of command.

c. Application procedures.

(1) *Military.*

(a) *Active Army*. Commander (Cdr), PERSCOM will notify those soldiers approved to compete, via memorandum, and will include information concerning the selection board application.

(b) *USAR AGR*. Approved applicants must submit DA Form 4187 (Personnel Action), along with the application packet, through their current assignment activities, to Commander, AR-PERSCOM (ARPC-ARO), 1 Reserve Way, St. Louis, MO 63132-5200.

(c) *ARNG AGR*. Approved applicants must submit applications in the appropriate format through their respective approval agencies to Commander, Army National Guard Readiness Center (NGB-ARZ), 1411 Jefferson Davis Highway, Arlington, VA 22202-3231.

(2) *DACs*. Civilian personnel, GS-13 through GS-15, must submit applications in accordance with the current Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs) Catalog of Army Civilian Training, Education, and Professional Development Opportunities. Candidates must submit applications through their respective agencies for approval. Applications must be addressed to the Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs) (SFCP-COA), 200 Stovall Street, Alexandria, VA 22332-0310. Applicants may contact the local Civilian Personnel Advisory Center with any questions.

d. Screening.

(1) The Cdr, PERSCOM; the DARNG; and the CAR screen military applications to ensure criteria set forth in paragraph 3-1 are met. Civilian applicants and their nominating supervisors are responsible for ensuring applicants meet the criteria set forth in paragraph 3-1.

(2) Except for AA soldiers, the CAR, the DARNG, and the DASA(CPP) endorse applications meeting the above criteria and forward them, under a cover memorandum, to Commander, PERSCOM (TAPC-OPB), 200 Stovall St., Alexandria, VA 22332-0411.

(3) The Cdr, AR-PERSCOM (ARPC-ARO) endorses applications meeting eligibility criteria for USAR AGR and forwards them to OCAR (DAAR-PE). OCAR forwards the applications, under cover memorandum, to Commander, PERSCOM (TAPC-OPB), 200 Stovall St., Alexandria, VA 22332-0411.

(4) The Army National Guard Readiness Center (NGB-ARZ) endorses ARNG AGR applications meeting eligibility criteria and forwards them to DARNG (NGB-ARZ). DARNG (NGB-ARZ) forwards the applications, under cover memorandum, to Commander, PERSCOM (TAPC-OPB), 200 Stovall St. Alexandria, VA 22332-0411.

(5) The Cdr, PERSCOM (TAPC-OPB), is the final approving authority for active Army ACFP nominations.

e. ACFSB Selection.

(1) The ACFSB convenes annually at PERSCOM.

(2) The Cdr, PERSCOM (TAPC-OPB) conducts the board, including issuing a memorandum of instruction no later than 2 months prior to the ACFSB.

(3) The selection board consists of 4 panels, one each for the AA, ARNGUS, USAR, and DAC personnel. Each panel must be homogeneous. The military panels consist of at least 3 lieutenant colonels from the respective components. The civilian panel consists of 3 GS-15s. Additionally, a member from the Office of the Chief, Legislative Liaison (OCLL) sits on each panel.

(4) The Cdr, PERSCOM (TAPC-OPB) provides the board recorder. The board president must be from PERSCOM (TAPC-OPB).

(5) The Cdr, PERSCOM (TAPC-OPB) submits the minutes of the board to the Cdr, PERSCOM (TAPC-OPZ-A) for endorsement.

(6) The Cdr, PERSCOM (TAPC-OPB) submits a decision memorandum through the CLL and the DAS to the ASA(M&RA) for Army approval. The CLL may conduct interviews before making recommendations.

(7) The ASA(M&RA) forwards Army-approved applications to the ASD(FMP) for final OSD approval and provides an information copy to the Secretary of the Army (SA) and the CLL.

(8) The ASA(M&RA) provides the list of OSD-approved applicants through the DAS and the CLL to the Cdr, PERSCOM (TAPC-OPB).

(9) The Cdr, PERSCOM (TAPC-OPB) notifies each personnel management organization of the results of the board. An information copy is provided to the SA and the CLL.

(10) Each personnel management organization must notify all of their applicants of the results of the selection board (including those selected and those not selected).

(11) The Cdr, PERSCOM (TAPC-OPB) forwards the OSD-approved applications of the ACFSB fellows to the appropriate fellowship sponsor(s) for processing.

f. Acceptance.

(1) Recipients may accept ACFP fellowships once their selection—

(a) Has been endorsed by the CLL and the DAS.

(b) Has been recommended for approval by the ASA(M&RA).

(c) Has been approved by the ASD(FMP).

(2) All fellows incur a service obligation of not less than 3 times the length of the fellowship. Fellows must agree, in writing, to the service obligation before starting the fellowship. (military: See 10 USC 2603 and AR 350-100; DACs: See 5 USC 4108(a) and 5 CFR 410.309(b)(2).)

(3) All fellows must acknowledge, in writing, their understanding of, and their commitment to complying with, the ethics requirements of DODD 1322.6.

Section III

Army Congressional Fellowship Program Timeline

3-3. Timeline required to complete an ACFP fellowship

a. Phase I: Preparation Normally, fellows begin their fellowships with an in-depth orientation of HQDA prior to their work with Congress and are temporarily assigned to the Army Secretariat or Army Staff in support of the legislative affairs function. This orientation enables the fellows to achieve the following:

(1) Understand the professional and ethical roles and responsibilities of ACFP fellows.

(2) Understand how HQDA operates to develop and implement Army policy.

(3) Understand the Army's position on a wide range of issues of interest to Congress.

(4) Develop a theoretical and practical understanding of the legislative policy process.

(5) Understand all restrictions in seeking an assignment to and working for a Member of Congress or a Congressional Committee, including guidance encompassing standards of conduct and prohibition to engage in campaigns, fund raising, political party activities, and lobbying.

(6) Attend a fellowship orientation provided by the eligible donor, including a structured job search for placement with a Member of Congress.

b. Phase II: Fellowship

(1) Fellows begin their fellowships with an approved sponsor as dictated by the sponsor's fellowship schedule.

(2) During the fellowship, fellows must attend periodic seminars designed to facilitate feedback, enhance the fellows' knowledge of Congress, and provide updates of Army and DOD priorities.

(3) The actual fellowship normally runs for one Congressional session, from January to November.

c. Phase III: Utilization

(1) Within 5 years of completing the fellowship, military officers begin a two-year utilization assignment to a position identified by the CLL and approved by the ASA(M&RA) as requiring expert knowledge of the operations of Congress and which will provide maximum benefit to the Army.

(2) DAC personnel immediately return to the positions they held prior to the fellowship.

Section IV

Utilization Assignments

3-4. Utilization policy

The CLL, with the approval of the ASA(M&RA), coordinates utilization assignments of ACFP fellows to ensure maximum benefit to the Army.

a. Military. Possible military utilization assignments are within the OCLL; the Office of the Chief of Staff, Army-Congressional Activities Division; the Office of the Assistant Secretary of the Army (Financial Management-Budget Liaison); or with the Army Staff (including OCAR and NGB), the Secretariat, the Joint Chiefs of Staff, or the Office of the Secretary of Defense, requiring legislative branch experience. Army Medical Department officers may be assigned to the Office of the Assistant Secretary of Defense (Health Affairs). Judge Advocate General officers may be assigned to the Office of the Judge Advocate General or the Office of the Army General Counsel.

b. DAC. DAC personnel are utilized in positions held prior to participating in the ACFP.

Section V

Army Congressional Fellowship Program Fellow Reporting Requirements

3–5. Reports on ACFP fellows

To satisfy the requirements of DODD 1322.6, an annual report must be prepared by the CLL, endorsed by the DAS, and forwarded by the ASA(M&RA) to the ASD(FMP).

Chapter 4

Army Congressional Fellowship Program fellowship sponsors

4–1. ACFP fellowship sponsor criteria

a. Eligible Sponsors. The criteria for eligible sponsors are provided in DODD 1322.6, paragraph 4. Eligible sponsors are—

(1) Corporations, foundations, funds, and educational institutions organized and operated primarily for educational purposes that are tax-exempt under the Internal Revenue Code, Title 26 USC, as determined by the General Counsel of the Army.

(2) Corporations, foundations, funds, or educational institutions that would qualify as tax-exempt organizations under paragraph 4-1a(1)—with the exception of foreign corporations, foundations, funds, or educational institutions—as determined by the General Counsel.

(3) Any other corporation, foundation, fund, or educational institution not covered by paragraphs 4-1a(1) and 4-1a(2) that the CLL and the DAS endorse, that the ASA(M&RA) approves for the Army, and that the ASD(FMP), or designee, has determined operates primarily for educational purposes.

b. Ineligible Sponsors. Ineligible sponsors are—

(1) Business groups operating for profit.

(2) Political organizations.

4–2. Approval process for ACFP fellowship sponsors

This section applies to those ACFP fellowship sponsors not previously approved by the Assistant Secretary of Defense (Force Management Policy) (ASD(FMP)) for Army use.

a. All requests for new ACFP fellowship sponsors are forwarded to the ASD(FMP). Agencies will not take independent action on any fellowship sponsor request and will not offer judgment regarding the potential for a fellowship sponsor approval.

b. The ASD(FMP) reviews and forwards screened requests for fellowship sponsors to the Assistant Secretary of the Army (Manpower and Reserve Affairs) (ASA(M&RA)).

c. The ASA(M&RA) forwards the screened requests to the CLL for processing.

d. The CLL processes the requests. Processing includes, but is not limited to, documenting—

(1) Purpose and scope of the sponsor's program.

(2) Timeline of the sponsor's program.

(3) Sponsor's application process and competition requirements.

(4) Interviews with participants in the sponsor's program.

(5) Cost of the sponsor's program.

(6) Consistency of the sponsor's program.

(7) Applicability of the sponsor's program activities to the ACFP and relevant laws, directives, and regulations.

e. The CLL forwards a decision memorandum, with recommendations, through the DAS to the ASA(M&RA) for Army recommendation.

f. The ASA(M&RA) forwards all requests, under an action memorandum, with Army recommendations, to the ASD(FMP) for final decision and sends an information copy to the SA.

g. The ASD(FMP) forwards a decision to the ASA(M&RA), which then notifies the DAS and the CLL and forwards an information copy to the SA.

h. The CLL notifies the approved ACFP fellowship sponsor and appropriate personnel management organizations.

4-3. Reports on ACFP fellowship sponsors

To satisfy the requirements of DODD 1322.6, the CLL will prepare an annual report, endorsed by the DAS, and forwarded by the ASA(M&RA) to the ASD(FMP). The requirements of paragraph 4-2 do not apply.

Chapter 5

Army Congressional Fellowship Program Detail Assignments

5-1. Policy

- a.* Department of Defense Directive 1000.17 is the controlling regulation for details and detailees.
- b.* Army personnel may be detailed to congressional committees to support specific projects of predetermined duration, on a reimbursable basis, when Army personnel are found to be uniquely qualified to accomplish the task and the detail is in the interest of the DOD.
- c.* Each detailee will receive practical training on avoidance of prohibited political activities and must acknowledge his/her understanding, in writing, of the requirements of DODD 1000.17 during in-processing through the OCLL prior to performing any duty with a congressional committee.
- d.* Personnel will not be detailed to the Legislative Branch when such a detail would be the last tour before retirement or separation.

5-2. Detail processing

- a.* All requests for details are forwarded to the CLL which then notifies the ASA (M&RA) and the ASD(FMP). Agencies will not take independent action on any detail request or offer judgment regarding the potential for a detail approval.
- b.* The ASD(FMP) forwards a Manpower Evaluation Request (See DODD 1000.17.) to the ASA(M&RA).
- c.* The ASA(M&RA) provides the request to the CLL for processing. The CLL's processing includes, but is not limited to—
 - (1) Coordinating with staff.
 - (2) Determining if the request is appropriate and able to be satisfied.
 - (3) Identifying criteria necessary to solicit nominations.
 - (4) Working with the appropriate personnel management organization(s) to solicit nominations and identify potential candidates.
- d.* The CLL forwards a decision memorandum, with his recommendation, through the DAS to the ASA(M&RA) for Army approval.
- e.* The ASA(M&RA) forwards the request, under action memorandum, with Army recommendations, to the ASD(FMP) for final decision. The memorandum must include the unit identification code to which the recommended detailee will be assigned while serving in the detail position. An information copy is provided to the SA.
- f.* The decision of the ASD(FMP) is forwarded to the ASA(M&RA), which notifies the DAS and the CLL. An information copy is provided to the SA.
- g.* The CLL notifies the appropriate personnel management organization.
- h.* The CLL has operational responsibility for the detailees and provides the detailees with orientation and guidance. The orientation includes classes or seminars covering the operation and organization of Congress. Guidance must encompass standards of conduct, including prohibition to engage in campaigns, fund-raising, political party activities, or lobbying.
- i.* Detailees serve their tours with the Legislative Branch, with periodic feedback to the CLL.
- j.* At the completion of the detail, the detailee must submit an after-action report, through the CLL and the DAS to the ASA(M&RA). As a minimum, that report must include benefits gained by the DOD resulting from details and major duties performed.

5-3. Reports on ACFP details and detailees

To satisfy the requirements of DODD 1000.17, the ASA(M&RA) must prepare a semiannual report to be forwarded to the ASD(FMP), with information copies to the CLL and the DAS.

Chapter 6

Army Congressional Fellowship Program Tracking System

6-1. The ACFP tracking system

- a.* PERSCOM retains the master database of former and current congressional fellows and detailees.
- b.* The CLL derives information from the database to produce the reports required by DODD 1322.6 as prescribed in paragraphs 3-5 and 4-3.
- c.* The ASA(M&RA) derives information from the database to produce the reports required by DODD 1000.17 as prescribed in paragraph 5-3.

Appendix A References

Section 1 Required Publications

DODD 1000.17

Detail of DOD Personnel to Duty Outside the Department of Defense. (Cited in paras 2-1, 5-2*a*, 5-2*c*, 5-4*b*, and 6-2*c*.)

DODD 1322.6

Fellowships, Scholarships, and Grants for DOD Personnel. (Cited in paras 2-1, 3-1*g*, 3-2*f*(3), 3-5, 4-1*a*, 4-3, and 6-2*b*.)

Section II Related Publications

A related publication is a source of information. The user does not have to read it to understand this regulation.

AR 350–100

Office Active Duty Service Obligations

AR 621–7

Army Fellowships and Scholarships

5 CFR 410.309(b)(2)

Administrative Personnel

5 USC 4108(a)

Employee Agreements; Service After Training

10 USC 2603(b)

Acceptance of Fellowships, Scholarships, or Grants

26 USC

Internal Revenue Code

Section III Prescribed Forms

This section contains no entries

Section IV Referenced Forms

DA Form 4187

Personnel Action

DA Form 2028

Recommended Changes to Publications and Blank Forms

Glossary

Section I Abbreviations

AA

Active Army

ACFP

Army Congressional Fellowship Program

ACFSB

Army Congressional Fellowship Selection Board

AFCS

active Federal commissioned service

AGR

Active Guard Reserve

ARNGUS

Army National Guard of the United States

AR-PERSCOM

Army Reserve Personnel Command

ASA(M&RA)

Assistant Secretary of the Army (Manpower and Reserve Affairs)

ASD(FMP)

Assistant Secretary of Defense (Force Management Policy)

CFR

Code of Federal Regulations

CLL

Chief of Legislative Liaison

DAC

Department of the Army civilian

DAS

Director of the Army Staff

DCSPER

Deputy Chief of Staff for Personnel

DOD

Department of Defense

DODD

Department of Defense Directive

FTSMD

Fulltime Support Management Directorate

HQDA

Headquarters, Department of the Army

OASA(M&RA)

Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs)

OASD(FMP)

Office of the Assistant Secretary of Defense (Force Management Policy)

OCAR

Office of the Chief, Army Reserve

OCLL

Office of the Chief of Legislative Liaison

ODCSPER

Office of the Deputy Chief of Staff for Personnel

PERSCOM

Personnel Command

PMO

personnel management officer

SA

Secretary of the Army

SALL

Secretary of the Army Legislative Liaison

USAR

U.S. Army Reserve

Section II**Terms****ACFP eligible recipient**

A person seeking to participate in an ACFP fellowship by meeting criteria specified in paragraph 3-1.

ACFP fellow

A person serving in an ACFP fellowship.

ACFP fellowship

The preparation and assignment (under the auspices of an approved sponsor) of selected Army personnel to work within the Legislative Branch for a specified period of time to gain education or experience of future value to the Army.

ACFP fellowship sponsor

The third-party organization approved by the Assistant Secretary of Defense (Force Management and Personnel) to sponsor an ACFP fellow under the requirements of DODD 1322.6.

ACFP tracking system

A database that contains current and historical ACFP personnel data and provides a single source for inquiries regarding all ACFP fellows and detailees.

Army Congressional Fellowship Selection Board

A centralized, multi-panel/component, best-qualified selection board held annually to identify the eligible recipients of ACFP fellowships, by an order-of-merit list, for AA, ARNGUS, USAR, and DAC personnel.

Detail

A temporary assignment of a military member or DAC to perform duties in the Legislative Branch. A detail excludes ACFP fellowships, as defined in this regulation and by DODD 1322.6.

Detailee

The person serving on a detail assignment whose compensation is appropriated to perform duties in the Legislative Branch, with the intention of his/her returning to the Department of Defense upon completion of those duties.

Personnel Management Organization

The respective personnel management organizations responsible for the AA, USAR, ARNGUS, or DAC.

Section III**Special Abbreviations and Terms**

This section contains no entries.

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